

A REGULAR MEETING OF THE FAUQUIER COUNTY BOARD OF SUPERVISORS
WAS HELD JULY 7, 1998 AT 9:30 A.M. IN WARRENTON, VIRGINIA

P R E S E N T David C. Mangum, Chairman; Mr. Larry L. Weeks, Vice Chairman;
Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A.
Rankin; Mr. G. Robert Lee, County Administrator; Mr. Paul S.
McCulla, County Attorney

ADOPTION OF THE AGENDA

Mr. Weeks moved to adopt the agenda subject to adding to the Agenda for discussion and consideration Preliminary Subdivision Application - Poland Subdivision and A Presentation From Louie Strother Leas Regarding an Interest to Save Oakhill and removing from the Consent Agenda A Resolution Requesting the Endorsement of a Portable Weigh Station on the Route 29 Bypass. Mr. Burton seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W.
Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin
Nays: None
Absent During Vote: None
Abstention: None

CITIZENS TIME

Elizabeth Bartenstein, President of Fauquier Citizens for Handicapped Persons, spoke regarding the Remington Home. Ms. Bartenstein said that the Home had not opened due to delays in the Rappahannock-Rapidan Community Services Board hiring personnel to work at the Home. She asked the Board of Supervisors for assistance in getting answers to this issue.

Kathleen King expressed her disappointment because she feels that the Board of Supervisors continues to take action on issues without public input. She asked that the Board not give consent to the Town of Warrenton providing water and sewer to the Wal-Mart property.

Christine Fox asked the Board of Supervisors to wait for the proposed Town/County boundary adjustment before making a decision on giving the Town consent to provide water and sewer to the proposed Wal-Mart property.

John Duemmel asked the Board of Supervisors to think about the children of the County before making a decision on giving consent to the Town of Warrenton to provide water and sewer to the proposed Wal-Mart property.

Anita Gray-Tortorella asked the Board of Supervisors to think about the children of the County before making a decision on giving consent to the Town of Warrenton to provide water and sewer to the proposed Wal-Mart property.

Jeannie Erickson asked the Board of Supervisors to deny the request to give consent to the Town of Warrenton to provide water and sewer to the proposed Wal-Mart property.

A RESOLUTION TO RECOGNIZE THE RETIREMENT OF DONNA T. RILEY AND TO
COMMEND HER OUTSTANDING CONTRIBUTION TO FAUQUIER COUNTY

Mr. Burton moved to adopt the following resolution. Mr. Rankin seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None

Absent During Vote: None

Abstention: None

RESOLUTION

A RESOLUTION TO RECOGNIZE THE RETIREMENT OF
DONNA T RILEY AND TO COMMEND HER
OUTSTANDING CONTRIBUTION TO FAUQUIER COUNTY

WHEREAS, the Fauquier County Board of Supervisors recognizes that the County's employees are its most valuable resource; and

WHEREAS, Donna T. Riley worked for the Federal Government at Vint Hill for more than 20 years and part-time for the Commissioner of Revenue of Fauquier County in 1989 and during the period of July 1, 1989 through July 31, 1998, Donna T. Riley has worked diligently as a Deputy Treasurer for the Fauquier County Treasurer's Office; and

WHEREAS, Donna T. Riley has always had excellent reviews from her supervisors, compliments from the public on her service and praise from her fellow employees on her wonderful nature; and

WHEREAS, Donna T. Riley officially retires on July 31, 1998; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That Donna T. Riley be, and is hereby, commended for her service to the citizens of Fauquier County; and, be it

RESOLVED FURTHER, That the Board of Supervisors, on behalf of all citizens of Fauquier County and her fellow workers, extends gratitude and best wishes to Donna T. Riley for a most enjoyable retirement and continued success in all future endeavors.

Mr. Burton presented Ms. Riley with a copy of the resolution and a paperweight.

CONSENT AGENDA

Mr. Green moved to adopt the following Consent Agenda items. Mr. Burton seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None

Absent During Vote: None

Abstention: None

Approval of the Minutes of the Board of Supervisors June 16, 1998 Regular Meeting

A Resolution to Change the Location of the July 21, 1998 Board of Supervisors Meeting to the Auditorium at Warrenton Middle School

RESOLUTION

A RESOLUTION TO CHANGE THE LOCATION OF THE
JULY 21, 1998 BOARD OF SUPERVISORS MEETING
TO THE AUDITORIUM AT WARRENTON MIDDLE SCHOOL

WHEREAS, all regularly scheduled meetings of the Fauquier County Board of Supervisors are held in the Warren Green Meeting Room; and

WHEREAS, during the July 21, 1998 regularly scheduled meeting, the rezoning request for Fauquier Lakes Limited Partnership - Waterfield will be heard; and

WHEREAS, the anticipated public participation in this rezoning process will likely be more than the Warren Green Meeting Room can comfortably accommodate; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the location of its regular meeting of July 21, 1998, be, and is hereby, changed to the auditorium at Warrenton Middle School, Waterloo Street, Warrenton, Virginia; and, be it

RESOLVED FURTHER, That the County Administrator be, and is hereby, authorized to place notification of this change in the appropriate media and post at the proper locations as required.

Authorization for the County Administrator to Sign a Letter of Agreement Between Fauquier County and the Town of Warrenton to Establish the Joint Use of the County's Vehicle Motor Pool

RESOLUTION

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR
TO SIGN A LETTER OF AGREEMENT BETWEEN FAUQUIER COUNTY
AND THE TOWN OF WARRENTON TO ESTABLISH THE JOINT USE
OF THE COUNTY'S VEHICLE MOTOR POOL

Be It Resolved, by the Fauquier County Board of Supervisors this 7th day of July 1998, That the County Administrator be, and is hereby, authorized to sign a letter of agreement between Fauquier County and the Town of Warrenton to establish the joint use of the County's vehicle motor pool.

A Resolution to Authorize the County Administrator to Accept Grant Number 99-A3030VW98 of the Victim Witness Assistance Grant

RESOLUTION

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT
GRANT NUMBER 99-A3030VW98
OF THE VICTIM WITNESS ASSISTANCE GRANT PROGRAM

WHEREAS, grant number 99-A3030VW98 for the Fauquier County Victim-

Witness grant program has been approved in the amount of \$15,659.00 in Federal Funds and \$3,915.00 in State Special Funds for a total award of \$19,574.00 ; and

WHEREAS, in order to request funds under this grant, the County Administrator is required to sign the award acceptance form to indicate Fauquier County's acceptance of the award and its conditions; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the County Administrator is hereby authorized to sign on behalf of Fauquier County the award acceptance form indicating Fauquier County's acceptance of the award and its conditions.

A Resolution to Authorize the Virginia Department of Transportation to Install and Maintain Signs Alerting Motorists That Children May Be At Play Nearby on Huntland Drive and Blake Lane in the Meadowbrook Subdivision

RESOLUTION

A RESOLUTION AUTHORIZING THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INSTALL AND MAINTAIN SIGNS ALERTING MOTORISTS THAT CHILDREN MAY BE AT PLAY NEARBY

WHEREAS, Section 33.1-210.2 of the Code of Virginia, as amended, provides that the governing body of any county may, by resolution, request the Commissioner to install and maintain signs alerting motorists that children may be at play nearby; and

WHEREAS, a concerned citizen of Meadowbrook Subdivision, located in Lee District, has requested that this Board authorize the installation and maintenance of "Watch For Children" signs at the entrance of Huntland Drive and sporadically along Blake Lane which are located in Meadowbrook Subdivision; and

WHEREAS, Section 33.1-210.2 provides that the cost of installing said signs shall be paid out of the secondary system construction allocation and that maintenance of said signs shall be paid out of the secondary system maintenance allocation to the affected county; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the Transportation Commissioner be directed to install and maintain "Watch For Children" signs at the entrance of Huntland Drive in Meadowbrook Subdivision, and along Blake Lane which circles Meadowbrook Subdivision; and, be it

RESOLVED FURTHER, That the source of funding for the installation of the signs shall be the secondary system construction allocation to Fauquier County and maintenance of said signs shall be paid out of the secondary system maintenance allocation to Fauquier County.

FY 1998 and FY 1999 Budget Transfers and Supplemental Appropriations

RESOLUTION

A RESOLUTION TO TRANSFER & APPROPRIATE FUNDS

WHEREAS, the Board of Supervisors is charged by the Code of Virginia with the operation of an annual budget for Fauquier County; and

WHEREAS, this annual budget is a plan of how funds received by the County will be used to meet the needs of the citizens of the County; and

WHEREAS, during the course of the fiscal year certain events occur which necessitate changing the budget plan by increasing a department's total budget; and

WHEREAS, funds needed to increase a department's budget must come from internal adjustments or from an outside source such as State, Federal, grant or other local sources such as the County's Reserve for Contingency; and

WHEREAS, the School Division has requested \$126,200 in the Pierce, Coleman and Fauquier High construction contingency account; and

WHEREAS, the Board of Supervisors has requested \$5,270 be reappropriated to their account from judicial sales for advertising; and

WHEREAS, the Sheriff's Office has requested \$2,187 from State funding for overtime and \$1,500 from grant funding; and

WHEREAS, the Emergency Services - Operations has requested for FY 1999 \$26,380 for salary and benefits not included by error in the FY 1999 budget; and

WHEREAS, Community Development has requested \$16,000 be moved from their general budget to their Capital Improvements Project consultant account; and

WHEREAS, the Commissioner of Revenue has requested \$16,700 for Geographic Information System equipment upgrades be reappropriated to their Capital Outlay account; and

WHEREAS, Geographic Information Support has requested \$10,760 be transferred to the Capital Improvements Project account; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the sum of \$204,997 be transferred or appropriated, and hereby approved as follows:

FROM Source Code Amount	TO Department Code Amount
School Division	Construction
3-205-330000-0038 \$10,000	4-302-094605-9999
3-205-189913-0001 \$68,300	\$126,200
3-205-242000-0068 \$47,900	
County Attorney	Board of Supervisors
3-100-162000-0002	4-100-11010-3600
\$5,270	\$5,270
State Funds	Sheriff's Office
3-100-331000-40 \$399	4-100-31230-8201 \$399
3-100-244100-130 \$1,788	4-100-31200-5550 \$1,788
3-100-244100-45 \$1,500	4-302-80301-8203 \$1,500

Local Funds (FY 1999)	Emergency Services - Operations (FY 1999)
3-270-111002-0003	4-270-32420-1101 \$21,885
\$26,380	4-270-32420-2100 \$1,674
	4-270-32420-2210 \$2,663
	4-270-32420-2400 \$158
 Planning Commission	 Community Development CIP
4-100-81400-3170	4-302-80801-3170
\$16,000	\$16,000
 Commissioner of Revenue	 Commissioner of Revenue CIP
4-100-12310-3176	4-302-94102-8212
\$16,700	\$16,700
 Geographic Information Systems	 Geographic Information Systems CIP
4-100-012510-1302 \$10,000	4-302-80106-8200 \$10,000
4-100-0120510-2100 \$760	4-302-80106-8200 \$760
 TOTAL	
\$204,997	\$204,997

A Resolution to Appropriate \$11,400 to the Fauquier County Fair, Inc., for FY 1999

RESOLUTION

A RESOLUTION TO APPROPRIATE \$11,400 TO
FAUQUIER COUNTY FAIR, INC. FOR FY 1999

WHEREAS, the Board of Supervisors is charged by the Code of Virginia with the preparation of an annual budget for Fauquier County; and

WHEREAS, this annual budget is a plan of how funds received by the County will be used to meet the needs of the citizens of the County; and

WHEREAS, during the course of the fiscal year certain events occur which necessitate changing the budget plan by increasing a department's total budget; and

WHEREAS, funds needed to increase a department's budget must come from the prior year's fund balance; and

WHEREAS, the Fauquier County Fair, Inc. has requested a contribution of \$12,200 for FY 1999; and

WHEREAS, the adopted FY 1999 budget reflected a practice contributing base funding or less to contribution agencies; and

WHEREAS, the Fauquier County Fair, Inc. received a contribution from Fauquier County in the amount of \$11,400 in FY 1996; and

WHEREAS, the Agriculture Development Office's goal is to promote education of citizens about the importance of agriculture to Fauquier County; and

WHEREAS, the Agriculture Development Office will have excess funding for

FY 1998; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That a carryover in the amount of \$11,400 from the FY 1998 Agriculture Development Office be, and is hereby, appropriated to Fauquier County Fair, Inc. for FY 1999.

A Resolution to Authorize the FY 1998 Budget Closure Plan Adjustments

RESOLUTION (FY 98)

A RESOLUTION FOR FY 1998 BUDGET CLOSURE PLAN ADJUSTMENTS

WHEREAS, the Board of Supervisors is charged by the Code of Virginia with the preparation of an annual budget for Fauquier County; and

WHEREAS, this annual budget is a plan of how funds received by the County will be used to meet the needs of the citizens of the County; and

WHEREAS, the Board of Supervisors resolved in their December 1997 meeting to adjust the Capital Improvements Program (CIP) to offset the FY 1998 budget shortfall; and

WHEREAS, the Finance Committee in their June meeting reviewed several funding requirements including the projected FY 1998 budget shortfall and possible sources of support, and recommend the attached adjustments be made to offset a portion of the identified requirements; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That \$1,151,876 be transferred from the Jail CIP account to support \$149,000 for underground storage tank removal, \$362,876 for the Computer Aided Dispatch System and \$640,000 to support the projected FY 1998 budget shortfall.

Funds Set Aside for CFW Jail Buy-in, Local Jail Renovation and FY 1999 Operating Costs. The Budget Division has completed a working paper outlining the current available funding in the "Jail Account" and the possible detention related draws against it. This projection is summarized below:

Component	Total Estimate	Recommended Expenditure
Balance as of 5/15/98	\$3,873,551	\$3,873,551
Facility Buy-in	\$2,075,000	\$2,075,000
Operating Costs*	\$350,000	\$291,250
Transportation/Vehicle	\$25,000	0
Additional Boarding - FY98	\$200,000	\$200,000
Repair of Existing Jail		
Lighting	\$3,000	\$3,000
Plumbing	\$8,000	\$8,000
Insulation - Hot Water	\$12,000	\$12,000
Ducted Ventilation	\$60,000	0
Rebuild Retaining Wall	\$20,000	\$20,000
Fire Egress	\$92,150	\$92,150
Sally Port	\$129,600	0
Construction	\$50,250	\$20,275
Contingency,		

Available Balance	\$848,551	\$1,151,876
-------------------	-----------	-------------

Note: This change reflects boarding only up to 50 prisoners at CFW with the rest being boarded here. It also includes a 25% contingency.

Recommended Application of Available Funding from Jail Account:

Requirement (see back for explanation)	Funding Needed	Recommended Application
Removal of Fuel Tank	\$149,000	\$149,000
FY 1998 Budget	\$640,000	\$640,000
Shortfall		
Computer Aided Dispatch	\$450,000	\$362,876
TOTAL	\$1,239,000	\$1,151,876

Removal and Replacement of Fuel Tank at the Fleet Maintenance Facility. The removal and replacement of this underground storage tank is required by federal mandate to be completed by January 1, 1999. Support Services hopes to replace the tank during the summer months when traffic at the facility is at its lowest point. Failure to replace the tank will cause the County to be in violation of the mandate and subject the County to substantial fines. Cost to Complete: \$149,000.

Cover Anticipated Shortfall from FY1998 Budget. The Budget Division currently anticipates the current year revenue to expenditure shortfall to be approximately \$640,000. This structural deficit has been corrected for FY1999, but threatens to reduce the current General Fund Unreserved Undesignated Fund Balance to a level substantially below the BOS's adopted guideline. Staff estimates that the effect of the projected shortfall, coupled with the need to move forward with the replacement of the storage tank will reduce the FY98 year-end unrestricted, undedicated Fund Balance to 1.5 % or \$1,109,497. This level is approximately \$2,500,000 below the 5% guideline and would be viewed as dangerously low.

Computer Aided Dispatch System: The Board of Supervisors is currently considering funding the implementation of an updated CAD and Records Management System. The estimated current cost of installing a full comprehensive system is \$450,000.

A Resolution to Transfer and Appropriate Funds From the FY 1998 Budget to the Remington Volunteer Fire and Rescue Company

RESOLUTION

A RESOLUTION TO TRANSFER & APPROPRIATE FUNDS - FY1998

WHEREAS, the Board of Supervisors is charged by the Code of Virginia with the preparation of an annual budget for Fauquier County; and

WHEREAS, this annual budget is a plan of how funds received by the County will be used to meet the needs of the citizens of the County; and

WHEREAS, during the course of the fiscal year certain events occur which necessitate transferring appropriations in a department's budget without increasing the department's total budget; and

WHEREAS, the Remington Volunteer Fire and Rescue Company has incurred

expenses with the Fauquier County Landfill while clearing property; and

WHEREAS, it is requested that the Fauquier County Board of Supervisors reimburse the Remington Volunteer Fire and Rescue Company in the form of a donation; and

WHEREAS, the funding is available in the County Contribution budget; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the sum of \$3,414 be transferred and hereby approved as follows:

FROM	TO
Source	Department
Code	Code
Amount	Amount
Planning District	Contribution - Rebates
9 Membership Fees	4-100-81600-5674
4-100-81600-5681	\$3,414
\$3,414	
Total	Total
\$3,414	\$3,414

A Resolution to Advertise a Public Hearing to Consider a Fee Schedule for Local Businesses Desiring the Document Destruction Services of Fauquier County Recycling

RESOLUTION

A RESOLUTION TO ADVERTISE A PUBLIC HEARING TO
CONSIDER A FEE SCHEDULE FOR LOCAL BUSINESSES
DESIRING THE DOCUMENT DESTRUCTION
SERVICES OF FAUQUIER COUNTY RECYCLING

WHEREAS, Fauquier County Recycling and Litter Control has organized and implemented a Confidential Document Destruction Program for all County Government and School Offices; and

WHEREAS, Fauquier County Recycling and Litter Control has developed standard operating procedures and policies to securely and accurately collect, weigh, shred, and recycle confidential and classified materials; and

WHEREAS, several local businesses have requested participation in the document destruction service and have indicated a willingness to pay a fee for such services; and

WHEREAS, the Fauquier County Recycling and Litter Control Office has conducted market research and established an appropriate fee schedule and accounting procedures; and

WHEREAS, the Fauquier County Recycling and Litter Control Office requests to implement said fee schedule for the purpose of generating additional revenues; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July

1998, That the County Administrator be, and is hereby, authorized to advertise a public hearing to consider adoption of the Document Destruction Fee Schedule.

Authorization to Revise Personnel Policy, Section #22, Pay Plan and Employee Compensation, Paragraph II. Starting Rate of Pay

RESOLUTION

A RESOLUTION TO ADOPT THE REVISIONS TO PERSONNEL POLICY SECTION #22, PAY PLAN AND EMPLOYEE COMPENSATION, PARAGRAPH II, STARTING RATE OF PAY

WHEREAS, effective July 1, 1995, the Fauquier County General Government and the Fauquier County Public School System consolidated certain services; and

WHEREAS, it is the shared intent of the School Board and the Board of Supervisors to create an equitable working environment between the County Government and the School Division; and

WHEREAS, the Board of Supervisors and School Board have authorized the County Administrator and Superintendent of Schools to delegate administrative authority to Department Heads, Constitutional Officers and the Personnel Director to employ personnel up to step "I" of the assigned pay grade related to the position; and

WHEREAS, the administrative authority employing personnel will have sufficient funding in their departmental budget to provide the requested step placement; and

WHEREAS, the Board of Supervisors and School Board have authorized the County Administrator and Superintendent of Schools to approve employment of personnel up to step "R" for the assigned pay grade related to the position; and

WHEREAS, these revisions incorporate unified procedures for General County Government and School Classified employees; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the revisions made in Personnel Policy, Section #22, Pay Plan and Employee Compensation be, and are hereby, approved; and, be it

RESOLVED FURTHER, That these compensation adjustments be effective July 1, 1998; and, be it

RESOLVED FINALLY, That the County Administrator, or designee, be, and is hereby, directed to administer this revised policy and changes in accordance with applicable General County Government policies and procedures.

PERSONNEL POLICY
Fauquier County, Virginia

Policy Title:
Pay Plan and Employee Compensation

Section No

I. Pay Plan

A. The pay plan will be established and maintained with consideration to the duties and responsibilities of the various types of positions and to the prevailing pay rates in the public and private sector for substantially similar duties and

responsibilities.

B. The County/School pay plan for classified positions shall have grades in 5% increments, and each grade shall include a minimum rate and maximum rate with 18 in-grade steps at approximately 2.5% between steps. The range between the minimum and maximum rate shall be approximately 52%.

II. Starting Rate of Pay

A. The normal entry level for appointment to the pay plan will be the minimum rate of the pay grade.

B. When deemed necessary by the appointing authority, the original appointment may be made beyond the minimum rate of the pay grade if one or more of the following conditions are met:

1. The qualifications of the applicant exceed the minimum qualification requests for the class; and/or
2. The applicant is a former employee; and/or
3. Difficulty of recruitment indicates payment of a higher rate is required.

C. The Board of Supervisors/School Board has authorized the County Administrator/Superintendent of Schools to delegate administrative authority to Department Heads/Constitutional Officers and Personnel Director to employ personnel up to 20% above the minimum base pay step "I" of the salary grade related to the position.

D. The Board of Supervisors/School Board has authorized the County Administrator/Superintendent of Schools to approve employment of personnel up to 50% above the minimum base pay step "R" for the assigned pay grade related to the position.

E. A former employee may be non-competitively re-appointed to his/her former position at the discretion of the appointing authority within ten working days following resignation. Such appointment may be made to a maximum of the salary he/she was receiving at the time of resignation.

III. Payroll Certification

A. No person shall be placed on the payroll of any department except pursuant to appropriate personnel policy or upon written approval of the County Administrator and/or Superintendent of Schools.

B. Whenever he may deem it necessary, the County Administrator/Superintendent of Schools may require the Personnel Department to certify, each pay period, or periodically, that each competitive service employee whose name appears on a payroll has been properly appointed or employed and is performing County/School service in accordance with the provisions of the Personnel Policy, and the position classification and pay plan and that the person's name appears on an official employee listing for the time for which such salary or compensation is paid at the rate indicated on such listing.

C. The Personnel Department is authorized to establish procedures to handle the placement and removal of employees on the County/School payroll, and to process requests for changes in rate of pay. Whenever the Director of Personnel determines that a person is filling a competitive service position in violation of

established Personnel Policy, he shall immediately send notice to the County Administrator/Superintendent of Schools and appointing authority and then take immediate and appropriate corrective action to resolve the matter.

IV. Employee Roster and Files

Each appointing authority shall promptly transmit to the Personnel Department all information deemed necessary by the Personnel Department for the establishment and maintenance of an employee personnel information listing and/or employee files.

V. Merit Pay Increases

A. An annual pay increase shall be granted to an employee if the employee's overall evaluation for job performance is at the Satisfactory level in his/her position. Such pay increases shall be awarded on an annual basis in accordance with the Employee Performance Evaluation Plan. Annual merit pay increases shall be granted until the employee reaches the maximum pay level of the grade to which he is assigned.

B. All submissions for merit pay increases will be accompanied by a completed performance evaluation form properly documented by the appropriate supervisors and employee.

VI. Merit Pay Increase Dates

A. All merit pay increases shall be effective at the direction of the Board of Supervisors/School Board.

VII. Creditable Service for Merit Pay Increases

A. Continuous paid employment as an employee in the competitive service will be considered as creditable service for consideration of a merit pay increase.

B. Overtime, service under a temporary appointment, or authorized leave without pay of more than thirty (30) days duration will not be considered as creditable service for consideration of a merit pay increase.

VIII. Cost of Living Adjustments to Pay Plan

Cost of living adjustments to the County/School pay plan may be made when changes to the consumer price index and other valid factors directly influencing the cost of living in the local and surrounding jurisdictions justify such adjustments. Cost of living adjustments will be made to the minimum and maximum rates of each pay range subject to approval by the Board of Supervisors/School Board.

A. All permanent employees will receive an annual COLA, subject to approval by the Board of Supervisors/School Board, to include those employees at or above step "R" within the grade range for their position.

B. Any newly hired permanent employee on probation shall be eligible to receive any COLA authorized by the Board of Supervisors/School Board on the same date as all other public employees.

IX. Pay Adjustments to Pay Plan as a Result of Salary Surveys

A. Periodically the Personnel Department will conduct pay comparability studies of pay rates paid by surrounding jurisdictions for selected County/School positions. The County/School Pay Plan may be adjusted based upon the results of

these surveys and the approval of the County Administrator/Superintendent of Schools and/or the Board of Supervisors/School Board.

B. Employees whose current pay falls at or below the minimum rate of their new pay range will have their pay adjusted to the minimum rate of their new pay range. No other salary adjustments will be made.

Employees whose current salary rate is above the maximum rate of the pay range proposed for their grade level shall retain their current salary rate. Such pay retention, will continue indefinitely until such employees' retained rate can be placed within the appropriate pay range for their position and grade level. As approved by the Personnel Director, pay retention may be terminated by any of the following:

- Break in service of one workday or more
- Entitlement to a higher rate of pay
- Declining a reasonable offer of a position with a rate of pay at least equal to the retained pay rate
- Demotion for personal cause or at the employee's request

C. Merit pay increase anniversary dates will not change by virtue of the pay adjustments resulting from the implementation of salary survey results.

Authorization to Establish the Positions of Parts Manager/Service Writer; Assistant County Soil Scientist; and Utilization Management Program Manager

RESOLUTION

AUTHORIZATION TO ESTABLISH THE POSITIONS OF PARTS MANAGER/SERVICE WRITER; ASSISTANT COUNTY SOIL SCIENTIST; AND UTILIZATION MANAGEMENT PROGRAM MANAGER.

WHEREAS, the Board of Supervisors has approved and adopted a classification and pay plan prepared by Municipal Advisors, Incorporated; and

WHEREAS, since April 22, 1996, the classification and pay plan has been administered by DMG MAXIMUS, formally known as David M. Griffith, & Associates, LTD; and

WHEREAS, it is desirable and appropriate to amend that classification and pay plan from time to time in order to promote the economy and efficiency of government; and

WHEREAS, class specifications for a Parts Manager/Service Writer within the Department of Support Services; an Assistant County Soil Scientist within the Department of Community Development, and a Utilization Management Program Manager within the Community Policy & Management Team have been recommended by DMG MAXIMUS and approved by the Joint Personnel Committee and Finance Committee as part of the Board approved pay plan and position classification system; and

WHEREAS, proper justification for this action has been presented to the Board of Supervisors; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July

1998, That the submitted class specifications are approved for incorporation into the pay plan with an effective date of July 1, 1998, in accordance with applicable Fauquier County policies and procedures.

Class	Pay Grade	Range	
		Minimum	Maximum
Parts Manager/ Service Writer (40 hr. scale)	19	\$26,942	\$40,750
Assistant County Soil Scientist	21	\$27,878	\$42,149
Utilization Management Program Manager	18	\$24,107	\$36,420

A Resolution to Advise the Board of Supervisors of All County Funded Position Vacancies Approved for Filling

RESOLUTION

A RESOLUTION TO ADVISE THE BOARD OF SUPERVISORS OF ALL COUNTY FUNDED POSITION VACANCIES APPROVED FOR FILLING

WHEREAS, on May 5, 1998, the Board of Supervisors adopted a resolution to revise the hiring process for all positions that are funded in whole or in part by local revenues; and

WHEREAS, to expedite this vital process, and to proactively review vacancies, departments seeking to fill a vacant position shall make application presenting proper justification and budget implications to, and receive favorable recommendation of, the Personnel Department and the Budget Division; and

WHEREAS, the County Administrator, or his designee, has reviewed the comments of the Personnel Department and Budget Division, and has made the appropriate recommendations regarding the criticality of the position; and

WHEREAS, the revised process was followed with favorable recommendations for the listed positions:

Buyer - Procurement/Finance
 Budget Analyst - Finance
 Deputy Treasurer I - Treasurer
 Delinquent Tax Collector (PTP) - Treasurer
 Delinquent Tax Collector (FTP) - Treasurer
 Conservation Specialists (2) - JMSWCD
 Eligibility Worker I (2) - Department of Social Services
 Intake Coordinator - Department of Social Services
 Executive Assistant I (PTP) - Board of Supervisors
 Office Associate II - Department of Community Development
 Office Associate III - Sheriff's Office
 Deputy Sheriff (2) - Sheriff's Office
 Site Supervisor (PTP) - Parks & Recreation
 Custodian - Parks & Recreation
 Park Maintenance Supervisor - Parks & Recreation

now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July

1998, That the Board of Supervisors has hereby received formal notice of all vacant County positions approved for filling; and, be it

RESOLVED FURTHER, That the Personnel Department has applied the proper advertising process for each approved position in accordance with applicable General County Government policies and procedures.

A Resolution to Provide for a State Supplement for the Sheriff's Office Chief Deputy

RESOLUTION

A RESOLUTION TO PROVIDE FOR A STATE SUPPLEMENT FOR THE SHERIFF'S OFFICE CHIEF DEPUTY

WHEREAS, Lt. Col. Warren L. Jenkins has served in the Fauquier County Sheriff's Office for 29 years, commencing February 1, 1969; and

WHEREAS, Lt. Col. Warren L. Jenkins has served as Chief Deputy for the Sheriff's Office for four elected Sheriffs; and

WHEREAS, Lt. Col. Warren L. Jenkins has provided exemplary professional service throughout his long and distinguished law enforcement career with Fauquier County; and

WHEREAS, the Commonwealth of Virginia has a special salary supplement available for Chief Deputies; and

WHEREAS, Sheriff Joseph A. Higgs, Jr., has been notified by the State Compensation Board that he is eligible to receive over \$4,000 in additional State funding for a salary supplement for the Chief Deputy; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That Lt. Col. Warren L. Jenkins be, and is, hereby, awarded a supplement of \$3,000 effective 1 July 1998; and, be it

RESOLVED FURTHER, That the aforesaid State supplement shall be in addition to any other compensation as part of the Fauquier County Position Classification and Compensation system.

A Resolution Requesting Recommendations for Improvements to Route 688 Approximately to its Intersection with Route 613, Marshall District

RESOLUTION

A RESOLUTION MODIFYING FAUQUIER COUNTY'S SIX YEAR SECONDARY HIGHWAY PLAN, PRIORITY 17

WHEREAS, Priority 17 of Fauquier County's Six Year Secondary Improvement Plan outlines an improvement project which would address the flooding at Carter's Run on Route 688 as well as the intersectional sight distance problem at Routes 688 and 613; and

WHEREAS, the Virginia Department of Transportation held a public hearing on the project in March 1998, where a majority of the citizens were opposed to the

part of the project which would address the flooding at Carter's Run on Route 688; and

WHEREAS, at the May 1998, Fauquier County Transportation Committee meeting the Committee recommended that Priority #17 of the Six Year Secondary Plan be modified to just reconstruct the existing bridge to replace the timber deck and widen its abutments and improve the intersection of Routes 688 and 613 to gain better sight distance; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That Priority #17 of the Fauquier County Six Year Secondary Plan be modified to eliminate the part of the project which would eliminate the flooding on Carter's Run but include the intersection improvements at Routes 688 and 613 and that a copy of this Resolution be forwarded to the Virginia Department of Transportation.

AUTHORIZATION TO ESTABLISH THE VOLUNTEER CENTER DIRECTOR POSITION
FOR FAUQUIER COUNTY GOVERNMENT

Mr. Burton moved to adopt the following resolution. Mr. Rankin seconded, and the vote for the motion was 4 to 1 as follows:

Ayes: Mr. David C. Mangum; Mr. Wilbur W. Burton; Mr. James R.
Green, Jr.; Mr. James A. Rankin
Nays: Mr. Larry L. Weeks
Absent During Vote: None
Abstention: None

RESOLUTION

AUTHORIZATION TO ESTABLISH THE VOLUNTEER CENTER DIRECTOR POSITION
FOR FAUQUIER COUNTY GOVERNMENT

WHEREAS, since April 22, 1996, the classification and pay plan has been administered by, David M. Griffith, & Associates, LTD, now known as DMG MAXIMUS; and

WHEREAS, it is desirable and appropriate to amend that classification and pay plan from time to time in order to promote the economy and efficiency of government; and

WHEREAS, a class specification for a Volunteer Center Director position within Fauquier County Government has been recommended by DMG MAXIMUS, and approved by the Joint Personnel Committee as part of the Board approved pay plan and position classification system; and

WHEREAS, the appropriate funds for the position of Volunteer Center Director have been included in the approved annual FY 1999 budget as a part-time permanent position; and

WHEREAS, proper justification for this action has been presented to the Board of Supervisors; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the submitted class specification of a part-time permanent Volunteer Center Director be, and is hereby, approved for incorporation into the pay plan with

an effective date of July 1, 1998, in accordance with applicable Fauquier County policies and procedures; and, be it

RESOLVED FURTHER, That the County Administrator be, and is hereby, authorized to convert the position of Volunteer Center Director to a full-time permanent position when the necessary funding, secured through grants, has been transferred into the appropriate County department budget with no additional funds required from the General Fund; and, be it

RESOLVED FINALLY, That the County Administrator be, and is hereby, authorized to recruit externally to fill the position of Volunteer Center Director with an effective appointment date of July 1, 1998.

Class	Pay Grade	Range	
		Minimum	Maximum
Volunteer Center Director	21	\$27,879	\$42,149

AUTHORIZATION TO ESTABLISH THE PROJECT OFFICER POSITION IN THE COUNTY ADMINISTRATOR'S OFFICE

Mr. Rankin moved to adopt the following resolution. Mr. Burton seconded, and the vote for the motion was 4 to 1 as follows:

Ayes: Mr. David C. Mangum; Mr. Wilbur W. Burton; Mr. James R.

Green, Jr.; Mr. James A. Rankin

Nays: Mr. Larry L. Weeks

Absent During Vote: None

Abstention: None

RESOLUTION

AUTHORIZATION TO ESTABLISH THE PROJECT OFFICER POSITION IN THE COUNTY ADMINISTRATOR'S OFFICE

WHEREAS, since April 22, 1996, the classification and pay plan has been administered by, David M. Griffith, & Associates, LTD, now known as DMG MAXIMUS; and

WHEREAS, it is desirable and appropriate to amend that classification and pay plan from time to time in order to promote the economy and efficiency of government; and

WHEREAS, a class specification for a Project Officer position within the County Administrator's office has been recommended by DMG MAXIMUS, and approved by the Joint Personnel Committee as part of the Board approved pay plan and position classification system; and

WHEREAS, this Senior Management restructuring has been discussed by the County Administrator with members of the Board of Supervisors and is deemed necessary and appropriate; and

WHEREAS, the funding for the position of Project Officer has been identified in the approved annual FY 1999 budget and the budget transfer request will be going to the Board of Supervisors' Finance Committee July 21, 1998, and no additional funds are required from the General Fund; and

WHEREAS, proper justification for this action has been presented to the Board of Supervisors; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the submitted class specification of Project Officer be, and is hereby, approved for incorporation into the pay plan with an effective date of July 1, 1998, in accordance with applicable Fauquier County policies and procedures; and, be it

RESOLVED FURTHER, That the County Administrator be, and is hereby, authorized to recruit externally to fill the position of Project Officer.

Class	Pay Grade	Range	
		Minimum	Maximum
Project Officer	24	\$32,241	\$48,795

A RESOLUTION TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN FAUQUIER COUNTY AND THE HEIRS OF BYRD D. FRAZIER TO RESOLVE PENDING LITIGATION

Mr. Mangum moved to adopt the following resolution. Mr. Weeks seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin
Nays: None
Absent During Vote: None
Abstention: None

RESOLUTION

A RESOLUTION TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND THE HEIRS OF BYRD D. FRAZIER TO RESOLVE PENDING LITIGATION

WHEREAS, the Fauquier County Board of Supervisors, by counsel, filed a lawsuit seeking the judicial sale of property owned by Byrd D. Frazier on January 30, 1998; and

WHEREAS, two of the heirs of Byrd D. Frazier have appeared and would like to resolve the pending litigation; and

WHEREAS, the Virginia Department of Transportation is planning to condemn the subject property for highway improvements within the next three years; now, therefore, be it

RESOLVED by the Board of Supervisors of Fauquier County, this 7th day of July 1998, That the County Administrator be, and is hereby, authorized to execute an agreement between Fauquier County and the Heirs of Byrd D. Frazier to resolve pending litigation.

A RESOLUTION TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN FAUQUIER COUNTY AND THE JOHN MARSHALL SOIL AND WATER CONSERVATION DISTRICT

Mr. Weeks moved to postpone the decision on a proposed resolution to authorize the execution of a Memorandum of Understanding between Fauquier

County and the John Marshall Soil and Water Conservation District until a work session can be scheduled to discuss the details of the agreement. Mr. Mangum seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None

Absent During Vote: None

Abstention: None

A REQUEST FOR FUNDING SUPPORT FOR THE PROPOSED WARRENTON TRANSIT SYSTEM

Mr. Weeks moved to adopt the following resolution. Mr. Burton seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None

Absent During Vote: None

Abstention: None

RESOLUTION

A RESOLUTION TO REFER, TO THE FINANCE COMMITTEE, A REQUEST FOR FUNDING SUPPORT OF THE PROPOSED WARRENTON TRANSIT SYSTEM

Be It Resolved by the Fauquier County Board of Supervisors this 7th day of July 1998, That the request for funding support of the proposed Warrenton Transit System be, and is hereby, referred to the Finance Committee for review and recommendation.

A RESOLUTION TO DESIGNATE THE RAPPAHANNOCK-RAPIDAN COMMUNITY SERVICES BOARD AS AN OPERATING COMMUNITY SERVICES BOARD

Mr. Burton moved to adopt the following resolution. Mr. Rankin seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None

Absent During Vote: None

Abstention: None

RESOLUTION

A RESOLUTION TO DESIGNATE THE RAPPAHANNOCK-RAPIDAN COMMUNITY SERVICES BOARD AS AN OPERATING COMMUNITY SERVICES BOARD

WHEREAS, Section 37.1-194 of the Code of Virginia, 1950, as amended, requires each city and county to establish, singly or in combination, a community services board for the provision of mental health, mental retardation, and substance abuse services to its residents; and

WHEREAS, Fauquier County has established the Rappahannock-Rapidan

Community Services Board pursuant to this statutory provision; and

WHEREAS, Section 37.1-194 of the Code of Virginia, 1950, as amended, further requires each city and county to designate, in consultation with its community services board, this board as an operating community services board, an administrative policy community services board, or a policy-advisory community services board with a local government department; and

WHEREAS, the Rappahannock-Rapidan Community Services Board provides community mental health, mental retardation, and substance abuse services directly through its own staff or through contracts with other providers; and

WHEREAS, the Rappahannock-Rapidan Community Services Board conforms to the definition of an operating community services board that is contained in Section 37.1-194.1 of the Code of Virginia, 1950, as amended; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That the Rappahannock-Rapidan Community Services Board be, and is hereby, designated as an operating community services board with the powers and duties enumerated in Section 37.1-197.A and Section 37.1-197.1 of the Code of Virginia, 1950, as amended.

A RESOLUTION TO CONSENT TO THE PROVISION OF WATER AND SEWER SERVICES BY THE TOWN OF WARRENTON TO WAL-MART STORES, INC.

Mr. Green moved to deny a request to give consent to the Town of Warrenton to provide water and sewer services to the proposed Wal-Mart Stores, Inc. property. Mr. Weeks seconded, and the vote for the motion was 2 to 3 as follows:

Ayes: Mr. Larry L. Weeks; Mr. James R. Green, Jr.
Nays: Mr. David C. Mangum; Mr. Wilbur W. Burton; Mr. James A. Rankin
Absent During Vote: None
Abstention: None

Mr. Weeks then moved to postpone a decision on the request to consent to the Town of Warrenton to provide water and sewer services to the proposed Wal-Mart Stores, Inc. property until the annexation question with the Town is decided or by October 1st, whichever date comes first. Mr. Green seconded, and the vote for the motion was 2 to 3 as follows:

Ayes: Mr. Larry L. Weeks; Mr. James R. Green, Jr.
Nays: Mr. David C. Mangum; Mr. Wilbur W. Burton; Mr. James A. Rankin
Absent During Vote: None
Abstention: None

Mr. Rankin then moved to adopt the following resolution. Mr. Burton seconded, and the vote for the motion was 3 to 2 as follows:

Ayes: Mr. David C. Mangum; Mr. Wilbur W. Burton; Mr. James A. Rankin

Nays: Mr. Larry L. Weeks; Mr. James R. Green, Jr.
Absent During Vote: None
Abstention: None

RESOLUTION

A RESOLUTION TO CONSENT TO THE PROVISION OF
WATER AND SEWER SERVICES BY THE TOWN OF
WARRENTON TO WAL-MART STORES, INC.

WHEREAS, Wal-Mart Stores, Inc., has acquired, by resolution adopted June 3, 1997, a Special Exception Permit from the Fauquier County Board of Supervisors to construct a retail sales facility on parcels of land located adjacent to the municipal boundary with the Town of Warrenton, in the County of Fauquier; and

WHEREAS, Wal-Mart Stores, Inc. has requested the Town of Warrenton that it (Wal-Mart Stores, Inc.) be allowed to utilize water and sewer utilities to service the building and fire hydrants adjacent to the building located in the County of Fauquier; and

WHEREAS, the Town of Warrenton, by resolution of the Town Council, adopted on September 9, 1997, has agreed to provide water and sewer service to the Wal-Mart Store upon certain conditions among which are the "Fauquier County Board of Supervisors' approval for, and the execution of, a water and sewer services agreement, reasonably acceptable to the Town, establishing a service district pursuant to Section 15.1-306.1 (Now Section 15.2-2112) of the Virginia Code for the Wal-Mart property to be served"; and

WHEREAS, Section 15.2-2143 of the Code of Virginia, 1950, as amended, provides that a locality may provide water service to a location under the jurisdiction of an adjacent locality with the consent of the adjoining locality; and

WHEREAS, the Fauquier County Board of Supervisors has no objection to the provision of water and sewer service limited to that portion of the Wal-Mart Stores, Inc. building and the fire hydrants located within the jurisdictional boundaries of the County; and

WHEREAS, the Fauquier County Board of Supervisors believes that the provision of water services to that portion of the building and site located within Fauquier County would promote the health, safety, and welfare of the citizens in the use of that site; and

WHEREAS, by letter opinion dated October 8, 1998, Fauquier County Zoning Administrator, Frederick Carr, has opined that said service to the Wal-Mart Stores, Inc. property does not constitute an extension of utility service that requires a public hearing pursuant to Section 15.1-456 of the Code of Virginia, 1950, as amended, (New Code Section 15.2-2232), or an amendment of the County Comprehensive Plan; and

WHEREAS, Wal-Mart Stores, Inc., has submitted site plans for review to the Town of Warrenton and Fauquier County Department of Community Development which conform with the conditions imposed in the Special Exception Permit issued by the Fauquier County Board of Supervisors and other applicable conditions; and

WHEREAS, the Fauquier County Board of Supervisors is willing to enter into a water and sewer service agreement reasonably acceptable to the Town for the provision of water and sewer service to the Wal-Mart Store; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 7th day of July 1998, That Fauquier County does hereby grant its consent for the provision by the Town of Warrenton of water and sewer services to the proposed Wal-Mart Stores, Inc. retail facility in the County of Fauquier, provided however, that this consent is contingent upon Wal-Mart fully and completely complying with the site plan and zoning ordinances in the County of Fauquier; and, be it

RESOLVED FURTHER, That the County Administrator is instructed to prepare and execute a Water and Sewer Service Agreement with the Town of Warrenton acceptable as to form to the County Attorney.

PRELIMINARY SUBDIVISION APPLICATION - POLAND SUBDIVISION

Mr. Mangum moved to approve a preliminary subdivision application for the Poland Subdivision to subdivide 24.65 acres into five lots. The property is located on Route 661 at Botha, Lee District. Mr. Weeks seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin
Nays: None
Absent During Vote: None
Abstention: None

A PRESENTATION FROM LOUIE STROTHER LEAS REGARDING AN INTEREST TO SAVE OAKHILL

Louie Strother Leas requested the Board of Supervisors assistance in purchasing the 366 acres and buildings at Oakhill, the boyhood home of Chief Justice John Marshall. Ms. Leas would like the property preserved as a museum and visitor's center. She asked the Board to contact the Trust for Public Land to secure assistance in this endeavor. The Board agreed to ask the County Administrator to obtain additional information from the Trust for Public Land.

APPOINTMENTS

Mr. Green moved to reappoint Sally Smith to the Library Board for a four-year term to June 30, 2002. Mr. Rankin seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin
Nays: None
Absent During Vote: None
Abstention: None

Mr. Burton moved to appoint Gary Maloche to the Capital Improvements Program Committee to fill an unexpired term to December 31, 1999. Mr. Rankin seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin

Nays: None
Absent During Vote: None
Abstention: None

Mr. Burton moved to appoint Dennis Hunsberger to the Airport Committee for a term to December 31, 1999. Mr. Weeks seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. David C. Mangum; Mr. Larry L. Weeks; Mr. Wilbur W. Burton; Mr. James R. Green, Jr.; Mr. James A. Rankin
Nays: None
Absent During Vote: None
Abstention: None

ANNOUNCEMENTS

The July 21, 1998 Board of Supervisors meeting will be in the Auditorium at Warrenton Middle School.

The August 4, 1998 Board of Supervisors meeting has been canceled and the August 18, 1998 meeting will begin earlier than regularly scheduled.

With no further business, the meeting was adjourned.